



Writing for the NAEA Advisory



National Art Education Association

ADVISORY

Rebecca Stone-Danahy, EDITOR

1806 Robert Fulton Drive, Suite 300, Reston, VA 20191 | www.arteducators.org



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FALL 2012

From a Panel Discussion at the 2011 NAEA Convention in Seattle

Getting Hired, Part 1: Tips for Preparing an Application Packet

The overwhelming response to the panel discussion “Getting Hired in Higher Ed,” presented at the 2011 NAEA National Convention in Seattle, demonstrated the need for current resources for art educators seeking employment. The following tips were presented by four art educators based on their experiences in the hiring process from both the candidate and search committee points of view.

Job Announcements

The first step is to find listings of available jobs in art education. PK-12 teachers can find job listings on school and school district websites as well as the Department of Education website for the state. Art education associations may also post teaching jobs in their newsletters or online. Some newspapers still print job listings including announcements for teaching positions. If you are currently in an academic department finishing a PhD, your department may have a job board. Online resources for post secondary job listings include: the NAEA higher ed electronic mailing list, *The Chronicle of Higher Education*, HigherEdJobs.com, and professional associations such as CAA, AAM, etc. Many of these sites can be accessed online or through your university library without subscribing. Locate school districts and websites you are interested in and check them frequently.

Karin Tollefson-Hall
James Madison University
Bryna Bobick
University of Memphis

John Derby
The University of Kansas
Pat Villeneuve
Florida State University

Once you locate an announcement that you want to apply for, make note of the “required” and “preferred” qualifications. Required qualifications can include teaching licensure, degree level, or a specific number of years of teaching experience. If you do not meet those qualifications you cannot be considered for the position. Preferred qualifications are qualities that the employer desires and if you have any of the preferred qualifications it is a bonus for you. If you don’t have the preferred qualifications you can still be considered for the position.

Applying for a PK-12 Position

Many public school districts have moved to online applications and will require creating an account to apply. Creating an account with each employer will allow you to view the status of your application by logging into your account at any time. You will not be able to see the application before creating the account, so when you are ready to begin the application process have resources at hand to help you answer the questions. Materials to gather include your résumé, copy of teaching license, contact information for references, and teaching philosophy. You may or may not be able to re-access the application and change or finish answers at a later date, so plan time to complete the application in one sitting. Answer questions on

➔ Similar to *Translations*, the NAEA *Advisory* is provided to NAEA members as a free member benefit. Topics for *Advisory* should be aimed at translating research and theory into practice for the K-12 NAEA member.

About the Advisory

- K-12 teachers are encouraged to submit papers.
- Topics might include strategies for instruction and student learning; strategies for classroom organization and behavior management; assessment procedures related to art learning; incorporation of the National Visual Arts Standards into existing state and local curricula; alternative methods for teaching using technology; art instruction and higher-order thinking; issues related to teacher preparation; the incorporation of multiple-intelligences theories; conducting research in the art classroom; instructional practices in other cultures; and, art instruction in community contexts.

Submissions

- Submissions should be no longer than 3-5 pages double-spaced including references (1200-1500 words). Follow APA style. Refer to recent NAEA *Advisory* copies for the sense of organization and style or write the editor for further details.

The Review Process

- Authors may submit a digital Word file to: advisory@arteducators.org
- The articles are reviewed by the editor as well as members of a review panel.
- Approved submissions are sent back to the NAEA Office for the final editing. The NAEA office will contact the author for copyright information.
- Then, the author will know that publication is close!

Finding the Advisory

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Submit a digital Word file to: advisory@arteducators.org.

Members may access the complete set of NAEA *Advisory* by clicking on the links below. Guests may view a sample issue.

- [Click here](#) to view the Fall 2012 set on Meaningful Making & Professional Development
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The Advisory is a PDF file

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NAEA ADVISORY - FALL 2012

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Fall 2012 NAEA *Advisory*—a set of 3 essays offered exclusively to NAEA members—is available online! NAEA *Advisory* provides practical information on current issues, interests, and concerns, connecting theoretical research and application for the K-12 educator and beyond. Gain a fresh perspective on timely information through the eyes of your colleagues.

Fall 2012 NAEA *Advisory* explores the theme of Meaningful Making & Professional Development in the following titles:

Contemporary Art and Early Childhood
Marissa McClure, PhD
Visiting Assistant Professor of Art Education, Penn State University
Past President, NAEA Early Childhood Art Educators Issues Group

Getting Hired, Part 1: Tips for Preparing an Application Packet

Karin Tollefson-Hall James Madison University	John Derby The University of Kansas
Bryna Bobick University of Memphis	Pat Villeneuve Florida State University

Getting Hired, Part 2: Tips for Interviewing

Karin Tollefson-Hall James Madison University	John Derby The University of Kansas
Bryna Bobick University of Memphis	Pat Villeneuve Florida State University

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NAEA Advisory Editor

- One of the most important resources I had early on as a beginning art teacher was the *NAEA Advisory*. Some of you may remember getting the *Advisory* in the mail with the NAEA mailings. I used to keep a binder of the *Advisory* articles for reference, as it seemed to me early in my career that the articles were filled with wisdom that I had yet to gain.
- As the current editor for the *NAEA Advisory*, I find myself viewing the publication through the lens of the new teacher, seeking sage advice and searching for the “secrets” of what to teach and how to teach it.
- I want this publication to be useful for YOU, the NAEA member in the classroom – working to better the lives of students through the visual arts.